

Subject: Re: LA Fleet Week Welcome/Street Closure Forms

From: Lorena Parker

Date: 07/27/2016 02:36 PM

To: Sandra Ciaramitaro

Sandra,

I believe we already have our insurance on file with track4LA because we already have a contract with the City of LA.

Lorena Parker

Executive Director

San Pedro Property Owners' Alliance

San Pedro Historic Waterfront

Business Improvement District

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On Wed, Jul 27, 2016 at 11:12 AM, Sandra Ciaramitaro <sandra.ciaramitaro@lacity.org> wrote:

Hi There

I forgot to include the liability insurance form.

You will need to provide additional coverage of \$1 000 000 for this event. I circled the instructions on the attached form. Simply have your insurance broker submit proof of insurance to the track4LA. Once approved they will issue a 6 digit CA number. I will need to submit that number to street services. The permit will not be released without this insurance.

Let me know if you need assistance

Thanks

Sandra

On Wed, Jul 27, 2016 at 11:01 AM, Sandra Ciaramitaro <sandra.ciaramitaro@lacity.org> wrote:

Good Morning Lorena

Attached are forms that need to be signed and returned to me within 2 weeks.

The first one is is the Indemnification and Hold Harmless - your signature and date is required, scan this back to me at your earliest convenience.

The following three pages are the Petitions for the three street closures:

These will need to be signed by at least 51% of the merchants who are located on those particular streets. Once complete please sign and scan email back to me.

Thank You

Sandra Ciaramitaro

Council Aide

Office of Councilmember Joe Buscaino

15th District

Phone: [310-732-4515](tel:310-732-4515)

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Sandra Ciaramitaro

Council Aide

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